

**CODE: CHCAA**

**STUDENT HANDBOOKS**

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Student Handbooks are developed in order to inform students, parents and staff members of pertinent School Committee policies, regulations, and school rules and procedures. The administration shall publish and annually revise student handbooks containing information about the school unit as a whole and the individual schools. The contents of student handbooks must conform to School Committee policies, administrative procedures, as well as state and federal laws and regulations. The School Committee shall conduct an annual review of the student handbooks prior to distribution. All first editions of handbooks and any substantive revisions are to be reviewed by legal counsel and approved by the School Committee prior to publication.

Handbooks shall be distributed to all students the first week of each school year and to new students when they enroll.

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Adopted: June 7, 2011