

CODE: EI

INSURANCE PROGRAM/RISK MANAGEMENT

The Kittery School Department will maintain insurance coverage to protect the property and financial resources of the school system and to protect employees and School Committee members from personal loss that is the result of their discharging of their School Committee responsibilities.

The Superintendent/designee shall be responsible for developing and implementing a risk management program to identify and evaluate the school system's and School Committee members' exposure to loss; make recommendations concerning purchase of insurance (including but not limited to property and casualty and liability insurance); administer procedures to reduce risk of damage to property and injury to employees, students and the public; provide protocols for dealing with claims; and to comply with all applicable statutes and regulations related to the district's insurance coverage.

This policy does not apply to employee benefits such as health or disability insurance, which are negotiated or approved by the School Committee.

Adopted: October 18, 2011