

CODE: KF-R

COMMUNITY USE OF SCHOOL FACILITIES RULES

The following rules apply to the community use of school facilities:

- A. Tobacco, vaping, and marijuana use is prohibited. Organizers must clearly announce at the beginning of the event/activity to all those present that there tobacco use is prohibited on school grounds or in school facilities.
- B. No drinking of alcoholic beverages is permitted.
- C. Activity shall be restricted to that area for which permission is granted.
- D. The activity shall not extend beyond the hours approved in the request.
- E. All programs shall be planned so they do not interfere with the regular day-school schedule.
- F. Any organization using the facility shall be responsible for moving its equipment to the facility.
- G. The supervisor in charge of the activity shall be present before the activity is due to start, and is to remain with the group until all have left.
- H. In the absence of the building principal or administrative personnel, the custodian is charged with the responsibility for the facility.
- I. School authorities must have free access to all rooms at all times.
- J. Where custodial presence or kitchen assistance is needed, an hourly charge will be assessed and must be pre-paid at least 5 days prior to the use of the facility.
- K. Room(s) or facility used by applicant will be carefully examined after use. The applicant will make good promptly for any loss or damage occurring as a result of use of school property. Kitchen facilities shall be washed and sanitize after use per the instructions given by the on-scene kitchen employee. User shall be responsible for appropriate clean-up.
- L. No school property or equipment is to be altered or removed from the premises without official authorization.
- M. No reservation will be completed until this application is returned and approved by the Superintendent.

I agree on behalf of the organization herein named, that all members and guests will observe these rules and that we, individually, and as an organization, will assume full financial responsibility for any and all damages done to _____ (name) school property during the

aforementioned period of use. We also agree that our organization will at all times hereafter indemnify the above named school against any loss, damage or expense of any kind, which said school may sustain or incur because of use of the above described building by our organization, and we will further hold said school harmless for loss or injury of any kind in connection therewith.

Signed: _____ Date: _____
(Organization Representative)

Approved/Denied: _____ Date: _____
(Superintendent)

Definitions:

“Use” shall mean the lighting, chewing, inhaling, smoking, ingesting, vaping, applying to the skin or public display of any tobacco product or marijuana.

“Smoking” shall mean the inhaling, exhaling, burning or carrying any lighted or heated cigar, cigarette, pipe or joint, or any other lighted or heated tobacco or plant product intended for inhalation, including hookahs, marijuana, and marijuana concentrate, whether natural or synthetic in any manner or in any form. “Smoking” also includes the use of an electronic smoking device which creates an aerosol or vapor, in any manner or in any form, or the use of any oral smoking device for the purpose of circumventing the prohibition of smoking in this policy. Non-smoked marijuana products including, but not limited to, edibles are also included in this policy.”

"Marijuana" means the leaves, stems, flowers and seeds of all species of the plant genus cannabis, whether growing or not. Concentrated marijuana, and products comprised of marijuana and other ingredients that are intended for consumption or other use such as, but not limited to, edibles, are also included in this definition.

cc: Business Manager, Central Office

Adopted: July 22, 1997

Revised: September 9, 2000; November 5, 2013; April 3, 2018